

CRC/VSC Submission procedure

All coaches, volunteers and anyone else who has direct contact with children are required to have the following:

Criminal Record Check (CRC) & Vulnerable Sector Check (VSC)

These checks can be obtained from your local RCMP detachment or if you live in the HRM you can also obtain them from www.mybackcheck.com. Unfortunately, if you live outside of HRM they will not provide the Vulnerable Sector Check.

Submitting CRC/VSC

- Emailed directly to info@hockeynovascotia.ca.
- Placed in the HNS mailbox with an email address/phone number and association you are with. (Mailbox is located at the RBC Centre 1st floor next to the Guest Services Counter)
- Give to the risk manager or certifications coordinator within your association who will intern send them to Kelly Dalrymple
- Once Hockey Nova Scotia has received proper certifications, they will be entered into the Hockey Canada registry within 2-3 business days

Hockey Nova Scotia will not except these checks if they are not dated within 6 months of the issue date. Example, if the issue date is Sept 25, 2020, we will not except ones that are dated past Apr 25, 2020.

If your CRC/VSC has been returned with a positive check indicating a Criminal Record please see attached procedure for complete instructions:

[what to do if your CRC is returned with a positive check indicating a Criminal Record, click here](#)

If you have any questions or concerns, please contact your MHA for assistance.